

## **Bingo Schedule and Policy**

# Covid-19 Procedures: Please read and be familiar with the Bingo Barn CV-19 procedures posted on the Spartans website.

To provide programs and support both coaches and athletes, the Spartans are dependent upon fundraising revenue including bingos and casinos. As all members receive benefit from these revenues, the Spartans have implemented a minimum number of bingos that each member must work. Full year members must work a minimum of two bingos and summer members must work at least one. (Parent or athlete must be 18 or over.) Those members who would like to work more are encouraged to do so; all members will receive funds (deposited into the athlete account) which can be used to pay for membership or entry fees, travel, etc.

Working Bingos will be counted towards fulfilling your Volunteer Commitment to the Club.

Please also read the Bingo Policy and Procedures which follow.

#### **Bingo Schedule**

June 26, 2020	Evening	Friday
June 26, 2020	Late Night	Friday
July 17, 2020	Evening	Friday
July 17, 2020	Late Night	Friday
August 14, 2020	Evening	Friday
August 14, 2020	Late Night	Friday
August 23, 2020	Morning	Sunday
August 23, 2020	Afternoon	Sunday
September 13, 2020	Morning	Sunday
September 13, 2020	Afternoon	Sunday
September 27, 2020	Evening	Sunday
October 10, 2020	Evening	Saturday
October 10, 2020	Late Night	Saturday
October 23, 2020	Evening	Friday
October 23, 2020	Late Night	Friday
November 28, 2020	Morning	Saturday
November 28, 2020	Afternoon	Saturday
January 1, 2021	Evening	Friday
January 1, 2021	Late Night	Friday
January 24, 2021	Morning	Sunday
January 24, 2021	Afternoon	Sunday

February 24, 2021	Evening	Wednesday
March 7, 2021	Evening	Sunday
March 12, 2021	Evening	Friday
March 12, 2021	Late Night	Friday
April 18, 2021	Morning	Sunday
April 18, 2021	Afternoon	Sunday
May 16, 2021	Morning	Sunday
May 16, 2021	Afternoon	Sunday
May 23, 2021	Evening	Sunday
June 25, 2021	Evening	Friday
June 25, 2021	Late Night	Friday

Please familiarize yourself with the Bingo Policy including sign-up and the cancellation policy.

### Calgary Spartans Bingo Policy

The Spartans are responsible to staff approximately 30 bingos per year. Each Bingo shift worked will result in funds being credited to an athlete's account. As follows:

- Morning Shift (8:30 a.m. 11:15 a.m.) pays \$75 per shift
- Afternoon Shift (11:00 a.m. 3:15 p.m.) pays \$85 per shift
- Evening Shift (4:30 p.m. 9:00 p.m.) pays \$75 per shift
- Late Night Shift (9:00 p.m. 1:00 a.m.) pays \$85 per shift
- Bingo Supervisors will have \$100 credited to the athlete's account.

#### **Staffing Requirements**

Staffing is set by the Bingo Barn and is as follows:

- Mornings 8 volunteers
- Afternoons 12 volunteers
- Evenings 14 volunteers
- Late night 10 volunteers

#### **Sign-up Timing and Procedure:**

Our Bingo Coordinator, Hannah, will send out emails requesting volunteers and confirming shifts before the bingo. The contact email for bingos is <a href="mailto:bingo@calgaryspartans.com">bingo@calgaryspartans.com</a>. Sign-up is done through Sign-up Genius. A link will be provided on the email to sign-up.

All bingo workers will be responsible for the costs of their own food.

If a parent/athlete has booked themselves to work a Bingo and must cancel, they are responsible to replace themselves. The Spartans will provide and maintain a list of people who

are willing to work Bingos upon request. It is the worker's responsibility to ensure they attend the Bingo. If an emergency occurs, the Bingo Coordinator will assist, if possible.

#### **Penalty Policy:**

If a worker cancels without providing a replacement within one week from the bingo date, the worker will be fined \$100. "No-shows" will be fined and removed from the bingo worker pool for the year unless it can be determined that an emergency occurred.

#### **Confirmation for Athlete Account**

All workers will sign in on a Spartans sheet advising they have attended and worked the Bingo, and to which athlete's account the payment is to be credited to.

#### **Athlete Account and Retention Policy:**

Bingo funds earned for shifts worked are deposited to the individual designated athlete's account. As bingo fund payouts are gaming funds, all proceeds must be used for athlete and coach expenses including entry fees, travel and accommodation, etc. Therefore, if/when an athlete leaves the club, all monies raised by an athlete through working bingos and not used by the athlete will be retained by the club to be used for same.