



Credit and Refund Policy

This policy addresses the issue of membership and facility fees upon athlete injury and/or withdrawal from the club.

Withdrawal from the club must be in writing to the Registrar at: registrar@calgaryspartans.com.

Facility Fees:

Facility fees, including outdoor track facility fees, are not refundable once paid to the Club as the funds are flowed directly through to the facility provider.

Club Fees:

Club fees include coaching, outdoor track and weight room facility fees, equipment and administration.

Fee Payment Schedule:

Fees are collected based on the following schedule:

Cross Country Fees – fees are charged at time of registration. No credit for withdrawal.

Summer Membership – fees are charged at time of registration. No credit for withdrawal unless the withdrawal request is within one month of registration, and no later than May 31, or the athlete does not start training with the club.

Full Year Membership:

- At time of registration –50% of Club fees are charged
- October 1 - Volunteer Commitment Deposit (VCD) of \$300 per athlete family
- November 1 – Indoor facility fees
- March 15 – 50% of Club fees

If withdrawal is:

- Before the start of indoor season – 50% of first installment of club fees is refunded
- After the start of indoor season but before January 1 – 25% of first installment of club fees is refunded
- After January 1 – no refund of first installment
- April 1 through May 15 – 50% of second installment

Credit due to Injury:

If an athlete has a diagnosed injury and is unable to continue training for an extended period, the athlete may choose to remain an active member, but request a credit. This credit may be used for the following season and/or the following indoor/outdoor track year and will be credited to the athlete account. This allows the athlete to continue working with a coach (in a limited capacity), fulfill their volunteer commitments and resume full training at a time and pace that is appropriate. This credit will not be paid out if the athlete subsequently withdraws from the club.

Administration Charge:

A \$25 administration fee will be charged to the athlete to process a formal withdrawal and refund if withdrawal occurs during the membership year.

*The Calgary Spartans recommend that prospective athletes participate in the two-week free trial to ensure athletes and athlete families understand the commitments and obligations of membership.

Approved August 11, 2020