



## Calgary Spartans Bingo Policy

The Spartans are responsible to staff approximately 30 bingos per year. To provide programs and support both coaches and athletes, the Spartans are dependent upon fundraising revenues including bingos. As all members receive benefit from these revenues, athletes are required to work bingos. ***To maintain training and competition privileges, full year members must work a minimum of two bingos and summer members must work at least one.***

The Bingo Schedule will be posted on the website at <http://www.calgaryspartans.com/bingo-volunteering/bingo-schedule/>

The Bingo Barn CV-19 Bingo Volunteer Procedures are listed on the Spartan website at <http://www.calgaryspartans.com/bingo-volunteering>

Each Bingo shift worked will result in funds being credited to an athlete's account. As follows:

- Morning Shift - \$75 per shift
- Afternoon Shift - \$85 per shift
- Evening Shift - \$75 per shift
- Late Night Shift - \$85 per shift
- Bingo Supervisors will have \$100 credited to the athlete's account.

### Staffing Requirements:

Staffing is set by the Bingo Barn and is as follows:

- Mornings – 8 volunteers
- Afternoons – 12 volunteers
- Evenings – 14 volunteers
- Late night – 10 volunteers

### Timing and Procedure:

#### Sign-up

- The Bingo Coordinator will send out emails with the link to Sign-Up Genius
- A maximum of two workers per designated athlete may sign up for each shift.
- For a double bingo, four workers per designated athlete may sign up.
- If a bingo is not full one week before, additional workers for a designated athlete may sign up.

All bingo workers will be responsible for the costs of their own food.

If a parent/athlete has booked themselves to work a Bingo and must cancel, they are responsible to replace themselves. The Spartans will provide and maintain a list of people who are willing to work Bingos upon request. It is the worker's responsibility to ensure they attend the Bingo. If an emergency occurs, the Bingo Coordinator will assist, if possible.

**Penalty Policy:**

If a worker cancels without providing a replacement within one week from the bingo date, the worker will be fined \$100. "No-shows" will be fined and removed from the bingo worker pool for the year unless it can be determined that an emergency occurred.

**Confirmation for Athlete Account**

All workers will sign in on a Spartans sheet advising they have attended and worked the Bingo, and to which athlete's account the payment is to be credited to.

**Athlete Account and Retention Policy:**

Bingo funds earned for shifts worked are deposited to the individual designated athlete's account. As bingo fund payouts are gaming funds, all proceeds must be used for athlete and coach expenses including entry fees, travel and accommodation, etc. Therefore, when an athlete leaves the club, all monies raised by an athlete through working bingos and not used by the athlete will be retained by the club to be used for same.

**Volunteer Commitment:**

Working Bingos will be counted towards fulfilling the athlete's Volunteer Commitment to the Club.